

Manager Training Program

Frequently Asked Questions

Is enrollment required for each year in its entirety or can individual sessions be attended?

The purpose of the program is to build upon managerial skill sets. As such, enrollment in an individual session is not permitted. If you are interested in a particular topic and would like to arrange for an in-house presentation, please [contact us](#).

Is participation in each year of the program required or can my manager enter in Year 2 of the program if that is the better fit?

It is recommended participants start in Year 1 of the program, however this is not a requirement. If you believe Year 2 of the program is a better fit, or Year 1 enrollment is not available for your preferred timing, you can enroll directly in Year 2.

Are the sessions eligible for verifiable CPD hours?

Yes, attendance at each session is 28 hours of verifiable CPD. Additional time spent in preparation for sessions should be tracked for non-verifiable CPD reporting hours. We will issue a PD Certificate at the end of the last session to all participants.

Is the program eligible for provincial government training grants?

Yes, we have heard from firms that they were successful in receiving provincial training grants for our program in 2019 and 2020. Successful applications took additional time and reporting in 2021. We cannot guarantee that provincial grants will be available however will support you in your application when needed.

What is the cost of the Manager Training Program?

The cost is \$3,500 per participant with discounts provided for multiple attendees from the same firm. Please [contact us](#) for your firm-specific quote.

As the program is an investment in your senior staff, we recommend entering into an agreement requiring the repayment of the fees should employment cease within a defined time period. This is consistent with the expectation of many firms that enroll staff in programs such as in-depth tax or other post designation training.

When are fees due?

Full payment is due upon enrollment in early September. The fees are non-refundable as of September 15th, 2022.